



330-P26-CE



In-Class



16 hours



EGP 6,430

Course Description:

As project managers and leaders, we all know how difficult it can be to accurately determine the duration of a project, yet that is exactly what is expected of us regularly. This course will not disclose the secret of creating an accurate schedule, because there isn't one. However, it will provide the factors and fundamental elements that you should consider and address when creating any type of schedule.

Target Audience:

For the senior level

Course Objectives:

By the end of this course, participants will be able to:

- Define and create a Work Breakdown Structure
- Identify and understand task dependencies and align resources with activities
- Discuss task durations and determine the project plan and scheduling software
- Explain how to create a communication plan and update and monitor the project schedule

Course Outline:

Module One: Work Breakdown Structure

- Projects and Schedules
- The Work Breakdown Structure (WBS)
- Estimating Activity Durations

Module Two: Task Dependencies and Aligning Resources

- Camping Case Study
- Identifying Task Dependencies.
- Aligning Resources with Activities.

Module Three: Project Planning

- Project Planning
- Scheduling Software

Module Four: Communication strategies

- Uncertainty and Risk Management.
- Communication Strategies.
- Creating a Viable Schedule.
- Updating and Monitoring the Schedule

Assessment Strategy:

Participants will be informally assessed based on their interaction during sessions and their participation in the group exercises.

Course completion will grant participants:

1.3 CEUs

Course Language:

- Training Material: English
- Facilitation: Bilingual

Prerequisites:

None