



CENTRAL BANK OF EGYPT  
Egyptian Banking Institute

# Audit Report Writing

ACCREDITED BY  
**ACCET**  
A Partnership for Quality

Accounting and Audit



425-P25-CE



In-Class



12 hours

## Course Description:

This course will guide participants through internal audit report writing principles and techniques. It also supports them in planning and performing audit work in compliance with the most important and up-to-date standards and best practices.

## Target Audience:

This course targets internal auditors in banks and companies.

## Course Objectives:

- Explain the framework of an effective audit report.
- Identify how to build a structured audit report.

## Course Outline

### Module 1: The Frame of an Effective Audit Report

- The components of an audit report.
- The targeted readers
- The principles of clarity
- The Do's & Don'ts
- The attributes of an effective audit report.

### Module 2: How to Build a Structured Audit Report?

- What goes wrong with the executive summary?
- What makes a good executive summary?
- The criteria of a structured audit finding.
- The importance of the implications of audit findings.
- The methodology of classifying the audit findings.

## Assessment Strategy:

Participants will be informally assessed based on their interaction during sessions and participation in group exercises.

## Upon Successful Completion of This Course, Participants Will Obtain:

1 CEU

## Course Language:

English

## Prerequisites:

None